

**Diamondhead Country Club and Property Owner's Association Annual Membership
Meeting Agenda
September 20, 2021 – 6pm
Diamondhead City Hall, Diamondhead, MS**

Call to Order

Roll Call, Verify Quorum

Pledge of Allegiance

Approval of Minutes of 8/16/21

Approve/Amend Meeting Agenda

Presentation

President's Report

Committee Reports

General Manager's Report

POA Members Comments on Agenda Items (limit 3 min. per person-must sign up ahead of time to speak)

Unfinished Business

Regular Agenda

1. 2021-32 - Motion to replace approximately 1500 sq. ft. of ramp area adjacent to the concrete boat launch with concrete for not to exceed \$10,000.
2. 2021-33 - Motion to Motion to approve the hiring of Total e Integrated to implement one computer program that can handle all aspects of POA operations for not to exceed \$50,000
3. 2021-34 – Motion to transfer the Airport Circle roadway and associated easements to the City of Diamondhead
4. 2021-35 – Motion to purchase ice machine for the Club at Diamondhead (Oak Room/Latitude 30) for not to exceed \$7,500.
5. 2021-36 – Motion to purchase replacement of broken furniture for the Club at Diamondhead (Oak Room/Latitude 30) for not to exceed \$18,500.

POA Members Comments on Non-Agenda Items (limit 3 min. per person) –

Adjourn

Regular Agenda Supporting Information

1. 2021-32 – Motion to replace approximately 1500 sq. ft. of ramp area adjacent to the concrete boat launch with concrete for not to exceed \$10,000.

GOAL OF THE PROPOSAL: Replacing the already damaged asphalt with concrete in a high traffic area will result in a more resilient surface that will not need to be repaired for years to come.

FINANCIAL IMPACT: Not to exceed \$10,000.

2. 2021-33 – Motion to approve the hiring of Total e Integrated to implement one computer program that can handle all aspects of POA operations for not to exceed \$50,000

GOAL OF THE PROPOSAL: Have one computer software program that can communicate with all departments operated by the POA

FINANCIAL IMPACT: Maximum of \$ 50,000

3. 2021-34 – Motion to transfer Airport Circle roadway and associated easements to the City of Diamondhead.

GOAL OF THE PROPOSAL: Have the City of Diamondhead own and improve Airport Circle to facilitate commercial development near taxiway Alpha

FINANCIAL IMPACT: Reduce the cost of the POA maintaining Airport Circle and possibly increase the use of the airport.

4. 2021-35 – Motion to purchase ice machine for the Club at Diamondhead (Oak Room/Latitude 30) for not to exceed \$7,500.

GOAL OF THE PROPOSAL: Addition of 2nd ice machine expected result is to keep pace with high volume.

FINANCIAL IMPACT: Not to exceed \$7,500.

6. 2021-35 – Motion to purchase replacement of broken furniture for the Club at Diamondhead (Oak Room/Latitude 30) for not to exceed \$18,500.

GOAL OF THE PROPOSAL: To handle the increased volume of outside dining and also the increase volume in the special events (ex. Bourbon and Cigar Tastings).

FINANCIAL IMPACT: Not to exceed \$18,500.

Minutes for Approval:

MINUTES OF THE OPEN MEETING OF THE BOARD OF DIRECTORS
DIAMONDHEAD COUNTRY CLUB AND PROPERTY OWNER'S ASSOCIATION, INC.
August 16, 2021

A meeting of the Board was held at 5000 Diamondhead Circle, Diamondhead Mississippi. President Knobloch chaired the meeting and called it to order at 6:00 P.M.

Present were President Knobloch, Vice President Gillen, Director Becker, Director James, Director Nutting, Director Ramirez, Director Tauzin. Absent were Treasurer Rayner, Secretary Sislow, Director Ertel and Ex-Officio Marthouse. Also present were GM Abadie, Attorney Jones, Legal Assistant Kinsley and 7 members.

APPROVAL OF MINUTES – A motion to approve the minutes of the 7/19/21 meeting was made by Director James and seconded by Vice President Gillen. The minutes were approved unanimously, with Director Nutting abstaining.

APPROVAL/AMEND MEETING AGENDA – A motion to accept the agenda as written was made by Director Nutting and seconded by Director Tauzin. The motion passed unanimously.

PRESENTATIONS – None

PRESIDENT'S REPORT – President Knobloch provided his report.

COMMITTEE REPORTS – *Administration Committee* reported reviewing the collections report and accepting accounting guidance, *Airport/Marina Committee* reported completed safety items at airport, completion of wharf repairs and new fish-cleaning station, and floating dock bids being sent out soon; seeking city ordinance for harbor-master station, *Recreation Committee*, *Grounds Committee*, *Safety Committee* and *House/Club Committee* had nothing to report. *Golf Committee* reported agreement with Elliot Homes for new fountain for Cardinal pond #13, asking golfers to park carts on paths only around tees and greens, and adding cart path only signs where needed.

GENERAL MANAGER'S REPORT – GM Abadie gave his report including financial data.

POA MEMBERS COMMENTS ON AGENDA ITEMS - none

UNFINISHED BUSINESS – none

REGULAR AGENDA – no motions

POA MEMBERS COMMENTS ON NON-AGENDA ITEMS – None

NEXT MEETING – The next scheduled meeting of the POA Board will be on Monday, September 20, 2021, at 6:00 P.M. at the Diamondhead City Council Chambers.

ADJOURN – A motion was made by Vice President Gillen and seconded by Director James to adjourn the meeting. The meeting adjourned at 6:27PM.

Respectfully submitted,

Nancy Sislow
POA Board Secretary