

**Diamondhead Country Club and Property Owners Association Membership Meeting**  
**Agenda**  
**May 17, 2021 - 6pm**  
**Diamondhead City Hall, Diamondhead, MS**

Call to Order

Roll Call, Verify Quorum

Pledge of Allegiance

Approval of Minutes of 4/19/21

Approve/Amend Meeting Agenda

Presentation

President's Report

Committee Reports

General Manager's Report

POA Members Comments on Agenda Items (limit 3 min. per person-must sign up ahead of time to speak)

Unfinished Business –

1. 2021-19 - Motion to repair and resurface the Tennis and Pickleball courts near the main pool and clubhouse for a cost not to exceed \$25,000.

Consent Agenda

Regular Agenda

1. 2021-21 - Motion to approve placing the Peoples Bank settlement of \$875,000 into a special account to be used only for one- time capital expenditures, except in extraordinary circumstances
2. 2021-22 - Motion to accept the Payroll Protection Plan Forgiveness letter and make the letter part of the minutes of the meeting.
3. 2021-23 – Motion to purchase a Skid Steer for use by the maintenance crew for cleanup and ground maintenance not to exceed \$52,900.
4. 2021-24 - Motion to approve the President of the POA signing an agreement with the Port & Harbor Commission that in return for their donation of the old Stennis Airport runway lights the Diamondhead Airport will remain open to the public for the next 10 years.
5. 2021-25 – Motion to approve funds not to exceed \$15,000 to create an additional event lawn near the Club at Diamondhead for multiple uses.

6. 2021-26 - Motion to approve the opening of multiple accounts with Bancorp South Bank – two as Certificate of Deposit accounts and two as Money Market accounts.

POA Members Comments on Non-Agenda Items (limit 3 min. per person)

Erik Kneckstedt

Adjourn

### **Agenda Supporting Information**

#### Unfinished Business:

1. 2021-19 Motion to repair and resurface the Tennis courts next to the main pool and clubhouse for a cost of \$25,000

**GOAL OF THE PROPOSAL:** The courts would be returned to play as Pickleball courts as approved by previous Board.

**FINANCIAL IMPACT:** \$25,000

#### Regular Agenda:

1. 2021-21 - Motion to approve placing the peoples bank settlement of \$875,000 into a special account to be used only for one- time capital expenditures, except in extraordinary circumstances

**GOAL OF THE PROPOSAL:** Use the settlement money for one-time capital expenses, not general fund expenditures.

**FINANCIAL IMPACT:** Minimal, if any.

2. 2021-22 - Motion to accept the Payroll Protection Plan Forgiveness Letter and make the letter part of the minutes of the meeting.

**GOAL OF THE PROPOSAL:** The previous Board applied for and received a loan through the Covid 19 Payroll Protection Plan for \$669,000. The money had to be used strictly to pay employees during the pandemic and not furlough anyone. The attached letter will become part of the Board minutes for this meeting. Mr. Darrion McInnis, the POA Controller, kept meticulous records which allowed the POA to receive the forgiveness letter. Mr. McGinnis is thanked for an outstanding job dealing with this.

**FINANCIAL IMPACT:** All of the \$669,000 was spent on employee salaries and now does not have to be paid back.

3. 2021-23 – Motion to purchase a Skid Steer for use by the maintenance crew for cleanup and ground maintenance.

**GOAL OF THE PROPOSAL:** Improve efficiency in labor cost in time savings, minimize damage to the grounds (turf) and eliminate rental cost for equipment beyond our present equipment capabilities.

**FINANCIAL IMPACT:** \$52,900. Estimate \$12,000 for old equipment = net \$41,000 cost impact. Leasing \$982/month. Purchase vs leasing = saving of \$6,000

4. 2021-24 - Motion to approve the President of the POA signing an agreement with the Port & Harbor Commission that in return for their donation of the old Stennis Airport runway lights the Diamondhead Airport will remain open to the public for the next 10 years when the agreement is approved by POA legal counsel.

**GOAL OF THE PROPOSAL:** Replace runway lights that have been in place since the runway was built with newer lights that will not require as much maintenance as the existing lights.

**FINANCIAL IMPACT:** Minimal. It has been determined that the lights can be installed by our facilities employees.

5. 2021-25 – Motion to approve funds not to exceed \$15,000 to create an additional event lawn near the Club at Diamondhead for multiple uses.

**GOAL OF THE PROPOSAL:** A well-maintained, level grassy area near the Club will provide space to be used for many different functions, including, but not limited to croquet play/competition, weddings, parties, recreation functions, gentle racquet sports such as badminton, and more. The additional event lawn will be located approximately 35 yds north of the Club pool, lined on the west by azalea bushes, the walking trail to the east in currently unused areas.

**FINANCIAL IMPACT:** Not to exceed \$15,000 in supplies. Labor and equipment to be provided by POA staff/crew.

6. 2021-25 - Motion to approve the opening of multiple accounts with Bancorp South Bank – two as Certificate of Deposit accounts and one as Money Market account.

**GOAL OF THE PROPOSAL:** Two Certificate of Deposit Accounts and Two Money Market accounts will be opened in order to protect funds that are not covered under FDIC insurance.

**FINANCIAL IMPACT:** Minimal.

**Minutes for Approval:**

MINUTES OF THE OPEN MEETING OF THE BOARD OF DIRECTORS  
DIAMONDHEAD COUNTRY CLUB AND PROPERTY OWNER'S ASSOCIATION, INC.  
April 19, 2021

A meeting of the Board was held at 5000 Diamondhead Circle, Diamondhead Mississippi. President Knobloch chaired the meeting and called it to order at 6:00 P.M.

Present were President Knobloch, Vice President Gillen, Treasurer Rayner, Secretary Sislow, Director Becker, Director Ertel, Director James, Director Tauzin, and Director Nutting. Absent were Director Ramirez and Ex-Officio Marthouse. Also present were 23 members.

**APPROVAL OF MINUTES** –A motion to approve the minutes of the 3/15/21 meeting was made by Secretary Sislow and seconded by Director James. The minutes were approved unanimously.

**APPROVAL/AMEND MEETING AGENDA** – A motion to table Motion 2021-19 was made by Secretary Sislow and seconded by Director Tauzin, and to add Motion 2021-20, made by Secretary Sislow and seconded by Director Nutting. The motion passed and the agenda was amended.

**PRESENTATIONS** – Sarah Shelton presented the current status of the Diamondhead School of Fine Arts.

**PRESIDENT'S REPORT** – President Knobloch provided his report.

**COMMITTEE REPORTS** – Golf Committee reported academy updates and club fitting options. Airport/Marina Committee reported work on airport pre-inspection support from Stennis, beginning repairs to Pier 4 and Lazy Gator, hurricane destroyed boat removal plans by owner, bids specs developed for remaining docks, dredging options being explored, and possibility of runway light changes. Futures Committee reported suspended activity until needed. Recreation Committee reported work on tennis lights being finished, plans for pickleball courts, main pool furniture needs, and possible croquet expansion being worked towards. House/Club Committee reported work on a new cooking oil system, heating table progress, equipment evaluation, furniture for Latitude 30, and sound management

**GENERAL MANAGER'S REPORT** – GM Abadie gave his report and financial data.

**POA MEMBERS COMMENTS ON AGENDA ITEMS** - none

**UNFINISHED BUSINESS** – none

**CONSENT AGENDA** – None

**REGULAR AGENDA –**

1. 2021-15 Motion to approve the placing of a duck food dispenser on the deck next to the duck pond on Gex Drive was made by Secretary Sislow and seconded by Director Ertel. Knobloch and Ertel voted for the motion. Gillen, Rayner, Sislow, Becker, James, Tauzin, Nutting voted against the motion. The motion failed.
2. 2021-16 Motion to approve \$13,700 to buy additional furniture for Latitude 30 was made by Director Ertel and seconded by Director Tauzin. Knobloch, Gillen, Sislow, Becker, Ertel, James, Tauzin and Nutting voted for the motion. Rayner voted against the motion. The motion passed.
3. 2021-17 Motion to approve not to exceed \$9500 to complete the remainder of the Tennis Club at Diamondhead court lighting project to modify 4 courts lighting fixtures was made by Secretary Sislow and seconded by Director Tauzin. Knobloch, Gillen, Sislow, Becker, Ertel, James, Tauzin and Nutting voted for the motion. Rayner voted against the motion. The motion passed.
4. 2021-18 Motion to covert one of the Tennis courts to 2 Pickleball courts at a cost not to exceed \$ 2,000 was made by Secretary Sislow and seconded by Director Tauzin. Knobloch, Gillen, Sislow, Becker, Ertel, James, Tauzin and Nutting voted for the motion. Rayner voted against the motion. The motion passed.
5. 2021-19 Motion to repair and resurface the Tennis and Pickleball courts near the main pool and clubhouse for a cost not to exceed \$25,000 – motion tabled
6. 2021-20 – Motion to approve purchase Main Pool furniture for not to exceed \$17,500 was made by Secretary Sislow and seconded by Director Nutting. Knobloch, Gillen, Sislow, Ertel, James, Tauzin and Nutting voted for the motion. Becker and Rayner voted against the motion. The motion passed.

**POA MEMBERS COMMENTS ON NON-AGENDA ITEMS - none**

**NEXT MEETING –** The next scheduled meeting of the POA Board will be May 17, 2021 at 6:00 P.M. in the Diamondhead City Hall.

**ADJOURN –** A motion was made by Director Ertel and seconded by Director James to adjourn the meeting. The meeting adjourned at 6:46PM.

Respectfully submitted,

Nancy Sislow  
POA Board Secretary