

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
DIAMONDHEAD COUNTRY CLUB AND PROPERTY OWNERS ASSOCIATION, INC.
July 21, 2020

An organizational meeting of the Board was held at 7610 Country Club Circle, Diamondhead Mississippi. President Knobloch chaired the meeting and called it to order at 6:00 P.M.

Present were President Knobloch, Vice President Gillen, Secretary Sislow, Treasurer Rayner, Director Becker, Director Ertel, Director James, Director Ramirez, Director Tauzin, Ex-Officio Marthouse. Director Nutting was absent. Also present were General Manager Abadie, Attorney Rehtien, Controller McInnis and 89 members.

MINUTES - No minutes were available for approval.

PRESENTATION - President Knobloch briefly described the purpose of this meeting and provided to General Manager Abadie a list of items (Attachment "A") the Board has requested to review.

NEW BUSINESS –

- 1. Board Meeting Dates** – A motion was made by Director Tauzin and seconded by Vice-President Gillen to approve specific board meeting dates for 2020 through 2022 (Attachment "B"). The motion passed unanimously.
- 2. Existing Board Committees** – A motion was made by Director Ertel and seconded by Director James to immediately dissolve all existing committees established by the Board of Directors of the Diamondhead Country Club and Property Owners Association. The motion passed unanimously.
- 3. Meeting Time** – A motion was made by Director Ertel and seconded by Director Tauzin to begin the scheduled meetings at 6pm. President Knobloch, Vice President Gillen, Secretary Sislow, Director Becker, Director Ertel, Director James, Director Ramirez, and Director Tauzin voted for the motion; Treasurer Rayner, and Ex-Officio Marthouse voted against the motion; Director Nutting was absent. The motion passed.
- 4. Open Meeting format** – A motion was made by Treasurer Rayner and seconded by Vice-President Gillen to hold all open meetings except for special circumstances. The motion passed unanimously.
- 5. Agenda Format** – A motion was made by Director Becker and Seconded by Vice President Gillen to approve the agenda format as proposed. The motion passed unanimously.
- 6. Approval of Minutes** – A motion was made by Vice President Gillen and seconded by Director Tauzin to table the motion to approve minutes via email. The motion passed unanimously.

7. **Public Comments Procedure** – A motion was made by Director Ramirez and seconded by Director Ertel to table the proposed procedure for public comment. The motion passed unanimously. The proposal was given to the POA attorney for review.
8. **Request for Action form** – A motion was made by Director Tauzin and seconded by Director James to approve the Request for Action form for placing an item on a future agenda. The motion passed unanimously.
9. **Budget for 2021** – A motion was made by Vice President Gillen and seconded by Director Ertel to start work on the 2021 budget. The motion passed unanimously.
10. **Committee Assignments** – A motion was made by Director James and seconded by Director Ertel to adopt committees as listed. Board Committees include 1) Food & Beverage including the clubhouse, 2) Golf, 3) Airport and Marina, 4) Recreation (tennis, youth, ballfields), 5) Administration, 6) Future and Covenants, 7) Grounds maintenance. The motion passed unanimously.

ADJOURN – A motion was made by Director Ertel and seconded by Director James to adjourn the meeting. The meeting adjourned at 6:30 P.M.

Respectfully submitted,

Nancy Sislow

Nancy Sislow
POA Board Secretary

Approved on 8/17/20

ATTACHMENT "A"

REQUESTS FOR INFORMATION FOR NEW BOARD MEMBERS

1. Requests Immediate
 - a. Organizational chart from the GM
 - b. Immediate overview of financial situation presented to entire Board
 - c. Copy of Policies and Procedures Manual
 - d. Meeting with GM and attorney to provide update on all active POA lawsuits
 - e. Posted Non-Harassment policy sign
 - f. POA's Disaster Management Plan
 - g. Copy of the POA's loan agreement for the Covid-19 loan
 - h. Update on the grant to dredge the canals on the southside
 - i. Update on the fuel tank situation at the airport
 - j. Change names on checking account, keys
 - k. Implement email addresses for new Board members
 - l. Copy of the Supplemental Agreement which was signed within the last two years
 - m. Have the GM/attorney investigate the possibility of recording/showing live the POA Board meetings
 - n. List of the present members of the Violation Compliance Committee; need to reappoint or add new members
 - o. Explanation of who presently has the authority to produce and send out POA Eblasts
2. Requests Secondary
 - a. Ability to read all the official minutes from the last two years
 - b. Obtain the final estimate of the cost of the recent patio addition
 - c. Explanation of the final goal for implementing the new ID cards. Include number of new ID cards issued so far; how updating new info on the cards will be done; security of info on cards
 - d. Overview of the RV park on the northside
3. The GM must set up meetings with individual managers to discuss topics: All Board members can attend. Questions asked would be:
 - a. What are your responsibilities
 - b. What's going well?
 - c. What needs improvement?
4. The GM must set up brief meetings between Officers and Directors and staff groups to introduce the new members to each group

ATTACHMENT "B"

APPROVED MEETING DATES FOR THE POA
2020

Tuesday, July 21
Monday, August 17
Monday, September 21
Friday, October 16 *Required by By-Laws*
Monday, November 16
Monday, December 21 (week of Christmas)

2021

Monday, January 18
Monday, February 15
Friday, March 19 *Required by By-laws*
Monday, April 19
Monday, May 17
Saturday, June 19 *Required Annual Meeting by By-Laws*
Monday, June 21
Monday, July 19
Monday, August 16
Monday, September 20
Friday, October 15 *Required by By-Laws*
Monday, November 15
Monday, December 20

2022

Monday, January 17
Monday, February 21
Friday, March 18 *Required by By-Laws*
Monday, April 18
Monday, May 16
SATURDAY, JUNE 18 ELECTION