

# **Policies & Fees for Use of POA Community Center, Card Rooms, Conference Room, Courtyard and Twin Lakes Pavilion**

## **Community Center:**

**Property Owner (private parties):** **\$350.00 (includes clean-up)**  
**Each additional area \$50.00**

Private parties include birthday, wedding, anniversary, graduation, sweet 16, or reunion type parties & others as approved by the General Manager.

**Non-Property Owner/Companies:** **\$700.00 (includes clean-up)**  
Meetings and parties as stated above are allowed

**Club Meetings, Fund Raisers and Blood Drives:** **\$200.00 (includes clean-up)**  
This includes Diamondhead Clubs and meetings for Condos or Neighborhoods.

**\*A NON-REFUNDABLE DEPOSIT OF \$100.00 IS REQUIRED FOR ALL FUNCTIONS  
AND IS DUE 30 DAYS PRIOR TO THE EVENT\***

## **Set –Up Fees:**

**\$100.00 for Property Owners** This is an optional charge for Property Owners to pay if they wish for our housekeeping staff to set up the tables and chairs before a function.

\*\*\* Additional fees may be charged to the account if any damage occurs \*\*\*

**\$200.00 for Non- Property Owners** This is an optional charge for Non- Property Owners to pay if they wish for our housekeeping staff to set up the tables and chairs before a function.

\*\*\* Additional fees may be charged if any damage occurs. \*\*\*

## **Community Center Courtyard Area with Kitchen Access:**

**Property Owner (private parties):** **\$125.00 (includes clean-up)**

Private parties include birthday, wedding, anniversary, graduation, sweet 16, or reunion type parties and others as approved by the General Manager.

**Non-Property Owner/Companies (private parties):** **\$300.00 (includes clean-up)**  
Only parties as stated above are allowed

**Linen Rentals:**

Tablecloths for 6Ft. & 8Ft. tables	\$ 5.00 each
Tablecloths for square tables	\$ 4.00 each
Tablecloths for round tables	\$ 6.00 each
White, Black, or Beige Skirting for Buffet & Cake tables	\$20.00each
White Chair Covers	\$ 1.00each

**Card Rooms, Exercise/Conference Room area:**

Diamondhead resident's only

Prices vary per usage \$25.00 - \$50.00

**TWIN LAKES:**

Pavilion rental full day 10:00am-9:00pm \$150.00

NON-RESIDENT \$350.00

ADDITIONAL DUMPSTER REQUIRED FOR ALL EVENTS SERVING SEAFOOD \$150.00