

Policies & Fees for Use of POA Community Center Rates effective 10/1/14

Property Owner (private parties) **\$175.00**

Private parties include birthday, wedding, anniversary, graduation, sweet 16, or reunion type parties & others as approved by the General Manager.

Non-Property Owner/Companies (private parties) **\$400.00**

*(Includes Clean-up **add \$100.00 if want us to set-up**)*

Only parties as stated above are allowed. All non-property owner parties must hire a POA attendant at a cost of \$15.00 per hour.

Member Meetings or Club Meetings **\$50.00**

This includes Diamondhead Clubs and meetings for Condos or Neighborhoods. This does not include meetings bringing in outside speakers or companies.

Fund Raisers and Blood Drives **\$50.00**

This rate is only for Local Charitable Organizations

Set –Up or Clean Up Fees

\$50 .00 for Property Owners

\$100.00 for Non- Property Owners

This is an optional charge for Property Owners or Non- Property owners to pay if they wish for our housekeeping staff to set up the tables and chairs before a function and to clean up after.

*** Additional fees may be charged to the account if the room is not left in the order which it was received. The lessee is also subject to additional fees if a clean-up was purchased but the housekeeping staff has to do more than what is standard in order to clean the facility. This includes but is not limited to shampooing the carpet, washing windows, or taking down decorations.

Card Room

Diamondhead Meetings or Bridge/Card Games \$0

Only for Diamondhead resident's playing cards or hosting a small Diamondhead related meetings such as the condos.

Property Owners and Company Meetings \$100.00

(Includes set-up & clean-up)

This is for small company meetings or small parties of 35 or less guests.

LINEN RENTAL

Tablecloths for 6Ft. & 8Ft. tables **\$4.00 each**

Tablecloths for square tables **\$3.00 each**

Tablecloths for round table **\$6.00each**

Beige skirting for Buffet & Cake tables **\$15.00 each**