

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
DIAMONDHEAD COUNTRY CLUB AND PROPERTY OWNERS ASSOCIATION, INC.  
January 16, 2017**

A regular meeting of the Board was held at 7610 Country Club Circle, Diamondhead, Mississippi. President P. Laird chaired the meeting and called it to order at 6:57 PM.

Present were President Laird, Vice President Finlay, Treasurer Allen, Secretary Sislow, Director Ertel, Director Harvey, Director Montjoy, Director Nolan, and Ex-Officio Fletcher. Also present was Attorney Tubertini.

**Minutes** – The minutes from December 19, 2016 were approved as submitted.

**Opening Remarks** –President Laird reported that the Board is functioning well.

**General Manager Report** –President Laird reported to the Board for Interim General Manager Benvenuti.

**Financial Report** – President Laird reported to the Board for Interim General Manager Benvenuti.

**Old Business:**

**Yard of the Month Letter** – The Board recommended approval of the variance request to the Architectural Committee who has the authority to determine variances.

**Member/Staff Abuse** – Attorney Tubertini will report suggestions at next meeting.

**Opening 4 Additional Bank Accounts** – To be discussed at next meeting.

**New Business:**

**Contract Approval** – A motion was made by Laird and seconded by Montjoy to fund the employee Health Insurance plan in place. The motion passed unanimously.

A motion was made by Laird and seconded by Montjoy to approve the HMS contract as written. Yea: Laird, Sislow, Ertel, Harvey, Montjoy; Nay: Finley, Allen, Nolan, Fletcher. The motion passed. CFM Benvenuti to distribute copies of the HMS contract to all Board members.

**2016 Financial Statement Audit** – A motion was made by Harvey and seconded by Montjoy to accept the Erickson contract for the 2016 Financial Audit as signed by President Laird. Yea: Laird, Sislow, Ertel, Harvey, Montjoy; Nay: Finley, Allen, Nolan, Fletcher. The motion passed.

**Legal Services Point of Contact** – A motion was made by Nolan and seconded by Finley to revise the Legal Services letter dated 11/18/15 to establish a single point of contact to authorize legal work authorized by the Board. Yea: Nolan; Nay: Laird, Finley, Allen, Sislow, Ertel, Harvey, Montjoy, Fletcher. The motion was defeated.

**Capital Expense Approval** – A motion was made by Harvey and seconded by Montjoy to approve the 2017 Country Club Kitchen Equipment Capital Budget amount of \$36,000. The motion passed unanimously.

A motion was made by Harvey and seconded by Montjoy to approve the 2017 Golf Equipment Capital Budget amount of \$213,000. Yea: Laird, Finley, Sislow, Ertel, Harvey, Montjoy, Nolan, Fletcher; Nay: Allen. The motion passed.

**New Board Informational Notebook** - A motion was made by Nolan and seconded by Allen to designate the document entitled “The Notebook”, aka “New Board Information Notebook, Lloyd Ramirez, June 2006” as the information source for the Board until revised by official Board action. Yea: Nolan; Nay: Laird, Finley, Allen, Sislow, Ertel, Harvey, Montjoy, Fletcher. The motion was defeated.

**Member Questions** – There were none.

**Executive Session** - A motion to adjourn to Executive Session to discuss a confidential human resources matter was made by Laird and seconded by Ertel. The motion was passed unanimously by all Board members present. The Board entered executive session at 8:20PM, and returned to the open meeting at 8:25PM

**Committee Meetings** – A motion was made by Laird and seconded by Harvey to rescind the motion of 9/21/16 requiring committee meetings to be announced and open to all Board members, and amended to include a requirement of committee minutes to be distributed following committee approval. Yea: Laird, Finley, Sislow, Ertel, Harvey, Montjoy, Nolan, Fletcher; Nay: Allen. The motion passed.

**Adjournment** – A motion to adjourn the meeting was made by Harvey and seconded by Ertel. The motion passed unanimously. The meeting adjourned at 8:35PM

Respectfully submitted,

Nancy Sislow  
POA Secretary

Approved 2/20/17nws